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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA

Tuesday, December 13, 2022, 6:00 p.m.

Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ November 2022
3. JENNY AMMON – ENVIRONMENTAL TEAM
4. APPEARANCE OF INTERESTED CITIZENS
5. NEW/OLD BUSINESS
 - ❖ Park Reports:
 - Mike Pantalone: Palma Ciega & Sunset
 - Clay Rushton: Bair & Mike Whittam
 - Mathew Poteet: Keizer Little League & Clearlake
 - Matt Lawyer: Wallace House & Chalmers-Jones
 - All: Keizer Rapids Park
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. OTHER BUSINESS
 - ❖ Board Member Reporting to Council: Tanya Hamilton, Monday, December 19
9. ADJOURNMENT

Reminders: Next Board Meeting: January 10, 2023



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, November 8, 2022
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair Tanya Hamilton called the meeting to order at 6:00 p.m.
Attendance was noted as follows:

Present

Tanya Hamilton, Chair
David Loudon, Vice Chair
Matt Lawyer
Lisa Cejka
Gwen Carr
Katie Brady
Michael Pantalone

Absent:

Clay Rushton
Mathew Poteet

Council Liaison Present

Councilor Shaney Starr

Staff Present

Adam Brown, City Manager
Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Lisa Cejka moved for approval of the October 2022 Minutes.
Katie Brady seconded. Motion passed as follows: Hamilton, Lawyer, Carr, Pantalone, Brady
and Cejka in favor with Loudon abstaining and Poteet and Rushton absent.

APPEARANCE OF INTERESTED CITIZENS:

Rhonda Rich, Keizer, thanked the Board and Parks Staff for the awesome trail to the river in Palma Ciega Park. She thanked Matt Lawyer for his ongoing volunteer efforts to clean up area parks, voiced support for the planned artificial turf fields at Keizer Rapids Park and noted that she hoped there would be adequate buffering between the fields and the homes nearby.

Ron Smith, Keizer, voiced concern regarding litter and dog waste in the wooded area of Keizer Rapids Park. He shared details on how many bags of both he has picked up over the past few months and concluded noting that he thought if he brought it to the attention of Parks staff, something would be done to remedy the situation. Chair Hamilton noted that placing signs and trash cans in the wooded area will make it less natural but perhaps working with the Environmental Division of the City would bring attention to the matter and bring about change.

Mike DeBlasi, Keizer, gave a presentation regarding the benefits of being designated as a 'Tree City' and the process for receiving this designation. City Manager Adam Brown explained that he thought the City already spends the required amount of funds on trees, but this would need to be documented. Discussion followed regarding the deadline, volunteer hours and environmental benefits. Mr. Brown indicated that he would look into the budget details related to the application. Board members agreed by consensus that the December 31 deadline could not be met, but that this would be something to pursue in 2023.

NEW/OLD BUSINESS

Park Reports:

- **Tanya Hamilton:** *Country Glen* looks great / *Northview* did not visit.
- **Gwen Carr:** *Claggett Creek* no flooding, looks great, bathrooms clean / *Bob Newton* couldn't stop because there were so many people that parking was not available.
- **David Loudon:** *Northridge* undeveloped / *Hidden Creek* looks good.
- **Katie Brady:** *Meadows* looks good / *Ben Miller* looks good but neighbors living at the corner are parking on the grass and leaving ruts.
- **Lisa Cejka:** *Ryan J. Hill* looks good / *Willamette Manor* looking good – tidy.
- **All:** *Keizer Rapids Park* New pavement of the trail to the river from the Disc Golf area is being widely used and is much enjoyed.

KRP TURF FIELDS REPORT: David Loudon repeated the report given by Lisa Cejka at the previous meeting.

STAFF REPORT:

Robert Johnson reported that

- The trail project by Eagle Scout Nicholas Elder (brother of the Eagle Scout that painted the gazebo) is complete. Ivy, logs and invasive plants were removed, path was filled with compacted aggregate. The path is being used frequently and gives a unique view of the river.
- The gazebo (damaged by fire) will be repainted as weather allows.
- Leaf season is underway. Staff is mowing when possible; paths will be cleared as soon as possible.
- We are in month 5 of the budget cycle and have received no grant applications. He urged Board members to get the word out.
- Pavement project at Keizer Rapids Park went well. ADA handicap stalls are scheduled to be painted at the boat dock.
- As soon as the river gets a little higher the boat ramp sections will be removed.

COUNCIL LIAISON REPORT: Councilor Starr reported that the work session scheduled to address off-leash dogs in area parks has been postponed to November 28.

OTHER BUSINESS:

- ❖ *Board Member Reporting to Council:* David Loudon, Monday, November 21.
- ❖ Chair Hamilton asked staff to arrange for the Environmental Department to include the Parks Board in outreach for events taking place at area parks.
- ❖ Matt Lawyer reported on the recent park clean-up event at Wallace House Park and thanked staff for the help.

ADJOURNMENT ~ Meeting adjourned at 6:48 p.m.

Next Meeting: December 13, 2022

Approved: _____